



Mission
The People's Food Co-op of Ann Arbor provides our community with accessible, sustainable, local food and household products as an economically just, member-owned business.

Board of Directors Meeting

Wednesday, June 19, 2024, 6:30pm - 8:30 pm - Zoom

<https://us06web.zoom.us/j/92456010887?pwd=UERaWG9VR25lb0ZncFVXaC9KQTlvQT09>

Item	Item Title	POLICY	WHO ?	ACTION	MAT'LS
A	Agenda Review	G.4.1d/G.7.4	Board	Alignment	Agenda
B	Member Comments (10 minute maximum)	G.9	Attendees	Listen	None
C	Consent Agenda: May Minutes; Absences; Community Outreach Committee Minutes	G.7.7	Board	Approve	Minutes, Attendance, C1
D	President's Report/Announcements/Future Scanning	Board	All	Info share	D1
E	GM's Report	G.2.2, M.4	Angie, Board	Q/A	E1, E2
F	Policy Monitoring: Ends	Ends	Angie, Board	Accept	F1
G	2024 Revised Budget with Monitoring Benchmarks	L.3	Angie, Board	Discuss. Approve?	G1
H	Member Outreach: Coffee Convos, Newsletter, Plaza Gardeners, Annual Meeting followup, etc.	G.8.1, Article VI	Laurin, All	Discuss, Plan	None
I	Committee Assignments / Board Calendar	Bylaws Article VIII	Susan, Board	Approve	See Committees Tab / 2024 Calendar Tab
J	Policy Review Updates	Board	Dan	Info Share	None
K	Task List Review/Future Meeting Date	Board	Admin Asst	Set	Task List
L	Closing	Board	Susan, All	Share	None
M	Executive Session - Facilitated by Ben Sandel	Bylaws Article 5.15	Board		None
N	Adjournment	Board	Board	Adjourn	None

People's Food Co-op
Board of Directors Meeting Minutes - June 19, 2024
 Location: Virtual

Attendance

Board Directors Present:

- Susan Randall (President)
- Laurin Wolf (Vice President)
- Jane Dixon (Treasurer)
- Amanda McCreless (Secretary)
- Dan Gannon
- Kate Krauss

Not in Attendance

Also attending:

- Angie Voiles, General Manager
- Ben Sandel
- Paula Gilbertson, NCG

Call to order – Susan called the meeting to order at 6:03pm.

Agenda Review – Agenda was generally approved but no motion was made.

Member Comments – A letter was received from a PFC member.

Consent Agenda – **Amanda moved, Laurin seconded, to approve the consent agenda. All in favor (6/6), motion carried.**

President's Report/Announcements/Future Scanning –

- The GM forwarded two member comments to the Board that were both critical and complimentary. They don't require follow up.

Questions and Comments on GM's Report –

- More external marketing is key to economic turnaround; in-store marketing is strong
- Some losses were expected for May
- Need to keep marketing associated with current location and current conditions. First major marketing campaign going through Michigan Public Radio; staff will evaluate results.

Policy Monitoring: Ends - Ends 5-7 are not currently being monitored, due to lack of direction from the Board on measurement. **Kate moved, Laurin seconded, to accept the Ends Monitoring Report as in compliance. All in favor (6/6), motion carried.**

2024 Revised Budget - The budget is live and changing monthly as the GM collects income info. Frequent budget amendments is a new practice. Today's Executive Session will discuss monitoring requirements for the budget.

Amanda moved to approve the revised budget as presented. There was no second, the motion died. Paula and Ben suggested the Board "accept" rather than "approve" the budget, as it is evolving, and does not suggest support of an operational future where the budget shows a loss. The Board debated the best course of action. Ben suggested that the Board align some of its financial policies with NCG's templates.

No motions were made.

Member Outreach - Laurin gave a quick update.

Committee Assignments -

Standing Committees	Chair	Members
GM Evaluation	President	Susan Randall (Chair), Kate Krauss, Jane Dixon
Community Outreach	Vice President	Laurin Wolf (Chair), Amanda McCreless, plus other member volunteers
Nominations & Elections	Dan Gannon	Dan Gannon (Chair), Laurin Wolf,
Finance	Treasurer	Jane Dixon (Chair), Kate Krauss, Susan Randall, Matthew Graff (PFC Member)
Temporary Committees		

Sculpture Plaza Gardeners	Dan Gannon	Jane Dixon, Susan Randall, Laurin Wolf, plus other member volunteers
Policy Governance Revision		Bd of Directors working as a "Committee of the Whole" with assistance from Pat Zabawa, former Board member

The greatest change to the General Calendar is the addition of Board self-monitoring which is slated for September..

The Board retreat with Ben will be Sunday, September 15 and possibly the eve of Saturday, September 14.

Jane moved, Dan seconded, to approve the Committee assignments and the Board Calendar.

Policy Review Update - Everybody should come to the next meeting.

Task List – None

Future Meetings— July 17, 2024.

Meeting Closing - Skipped.

Adjournment – Dan moved, Amanda seconded to adjourn the general meeting and move into Executive Session at 7:30 p.m. All in favor (6/6), motion carried.

Respectfully submitted,

Rosie Pahl Donaldson, Board Administrative Assistant acting as Board Secretary