



Mission					
<i>The People's Food Co-op of Ann Arbor provides our community with accessible, sustainable, local food and household products as an economically just, member-owned business.</i>					
Board of Directors Meeting					
Wednesday, July 17, 2024, 6:30pm - 8:30 pm - Zoom					
https://us06web.zoom.us/j/92456010887?pwd=UERaWG9VR25lb0ZncFVXaC9KQTVlQT09					
Item	Item Title	POLICY	WHO ?	ACTION	MAT'LS
A	Agenda Review	G.4.1d/G.7.4	Board	Alignment	Agenda
B	Member Comments (10 minute maximum)	G.9	Attendees	Listen	None
C	Consent Agenda: June Minutes; Executive Committee Minutes (2); Absences; Community Outreach Committee Minutes	G.7.7	Board	Approve	Minutes, Attendance, C1
D	President's Report/Announcements/Future Scanning	Board	All	Info share	D1
E	GM's Report	G.2.2, M.4	Angie, Board	Q/A	E1, E2
F	Policy Monitoring: L.2 Treatment of Staff	L.2	Angie, Board	Accept	F1
G	Policy Monitoring: L.7 Compensation and Benefits	L.7	Angie, Board	Accept	G1
H	Member Outreach: Coffee Convos, Newsletter, Plaza Gardeners, Annual Meeting followup, etc.	G.8.1, Article VI	Laurin, All	Discuss, Plan	None
I	Financial Condition Accountability Metrics & Reporting		Susan/Kate	Approve	Executive Comm. Minutes (6-19-24 & 7-3-24), I1
J	Task List Review/Future Meeting Date	Board	Admin Asst	Set	Task List
K	Closing	Board	Susan, All	Share	None
L	Adjournment	Board	Board	Adjourn	None

People's Food Co-op
Board of Directors Meeting Minutes - July 17,2024
 Location: Virtual

Attendance

Board Directors Present:

- Susan Randall (President)
- Laurin Wolf (Vice President)
- Amanda McCreless (Secretary)
- Dan Gannon
- Kate Krauss

Not in Attendance

- Jane Dixon (Treasurer)

Also attending:

- Angie Voiles, General Manager

Call to order – Susan called the meeting to order at 6:31pm.

Agenda Review – Agenda was generally approved but no motion was made.

Member Comments – None

Consent Agenda – **Amanda moved, Laurin seconded, to approve the consent agenda. All in favor (5/5), motion carried.**

President's Report/Announcements/Future Scanning –

- Pat Zabawa notified he can't make the next working session. Susan requested to postpone that meeting one week.
- PFC staff are signed up for the Local Food Festival. Board can potentially participate as extra smiling faces, but staff have it handled.

Questions and Comments on GM's Report –

- Angie highlighted current coupon opportunities. Some will be published in student-center publications
- Getting final quote to remove hot bar and salad bar
- Interpretive history signs about PFC going up in old cafe area

Policy Monitoring: L.2 Treatment of Staff - PFC's grocery staff are members of UFCW (United Food and Commercial Workers); admin and managers are nonunion. **Dan moved, Laurin seconded to accept the L.2 Monitoring Report as compliant. All in favor (5/5), motion carried.**

Policy Monitoring: L.7 Compensation and Benefits: **Dan moved, Amanda seconded to accept the L.7 Monitoring Report as compliant. All in favor (5/5), motion carried.**

Member Outreach - The UMich Business School is accepting project proposals from the community for projects for graduate students; Laurin suggested the Community Outreach Committee could use this. Newsletter: Dan will write .Jane will write aisle chatter section. Angie will write about how the new structure is going.

Laurin and Colleen brainstormed doing a local food panel for the next Annual Meeting (2025) featuring the City's Sustainability Coordinator and the owners of Argus Farm (a competitor as well as a community partner). Susan had the idea of bringing in representatives from successful co-ops in the region as an inspiring business message. Strategic planning in the autumn will also inform this premature discussion.

Financial Condition Accountability Metrics & Reporting - The I1 attachment outlines financial reporting requirements the Board would like to see from the GM. **Kate moved, Amanda seconded, that the GM reporting responsibilities for August through October focus upon the performance measures identified in I-1 and that the weekly sales report, monthly financial report and quarterly financial report (including the margins report and key financial indicator table) from FMS accounting firm be emailed to Board members as soon as complete. The GM's previously scheduled reporting calendar for August, September and October is suspended. All in favor (5/5), motion carried.**

For clarification, the Board would like Angie to send reports as soon as they are available and are checked for accuracy. Angie will still report on L.10. Angie will make a dashboard of the 5 NCG-provided metrics to be achieved within 90 days. All policy monitoring reporting for August-September 2024 are suspended.

Task List –

Due Date	Responsible Party	Task
7/18/24	Dan Gannon	Send reminder to Susan and the

		gardeners working group about next planting event
	Susan	Confirm best date for next policy group session
	Angie	Talk to Troy about his available for Aug 6 at 5pm for Community Outreach Meeting to discuss Local Food Festival
September	All	Write assigned sections of newsletter
8/21/2024	Laurin	Complete and share a work calendar for the newsletter

Future Meetings— August 21, 2024 at 6:30pm.

Meeting Closing - Laurin thanked everyone for all the behind the scenes work they’ve been doing. Thanks Kate for jumping in with enthusiasm and good thoughts. Cooperation at work. Grateful for candidness and willingness to tussle cooperatively.

Adjournment – Laurin moved, Kate seconded to adjourn the general meeting at 7:42 p.m. All in favor (5/5), motion carried.

Respectfully submitted,

Rosie Pahl Donaldson, Board Administrative Assistant acting as Board Secretary