



Board of Directors Meeting

Wednesday, December 15, 2021 at 6:30pm, Virtual Meeting

<https://zoom.us/j/92456010887?pwd=UERaWG9VR25lb0ZncFVxuC9KQTIvQT09>

Start	End	Item	Time	Item Title	POLICY	WHO ?	ACTION	MAT'LS
6:30	6:32	A	2	Agenda Review	G.4.1d/G.7.4	All	Alignment	Agenda
6:32	6:42	B	10	Member Comments	G.9	Attendees	Listen	None
6:42	6:48	C	6	Announcements/Future Scanning/President's Report	Board	All	Info share	None
6:48	6:50	D	2	Consent Agenda: November Minutes, Absences, Linkage Committee Update	G.7.7	All	Approve	Minutes, D1
6:50	7:00	E	10	Questions and Comments on GM's Finance Report	G.2.2, M.4	Angie, All	Q/A, Approve	E1a,b
7:00	7:03	F	3	L.3 Monitoring	L.4.10	All	Accept	F1
7:03	7:08	G	5	L.6 Monitoring		All	Accept	G1
7:08	7:15	H	7	Board Budget	G.8.2	Treasurer	Approve	H1
7:15	7:25	I	10	Linkage		Michael	Discuss	I1
7:25	7:30	J	5	Recording and Posting of Meetings	G.7.7	Michael/Jaime	Discuss, Decide	None
7:30	8:10	K	40	Board Recruitment and Retention		Nominations, Jaime	Discuss	K1
8:10	8:15	L	5	Task List Review/Future Meeting Date	Board	Admin Asst	Discuss	Task List
8:15	8:20	M	5	Meeting Evaluation	Board	All	Discuss	None
8:20	8:25		5	Break				
8:25	8:50	N	25	Executive Session: L.3 Multi-Year Operational Plan & Financial Budget - Part 1 (2021)	L.3	All	Review	N1
8:50	8:51	O	1	Adjournment	Board	All	Adjourn	None

**People's Food Co-op
Board of Directors Meeting Minutes – December 15, 2021**

Location: Virtual Meeting, Zoom

Attendance

Board Directors Present:

- Jaime Magiera (President)
- Pat Zabawa (Vice President)
- Amanda McCreless (Secretary)
- Ray Anderson (Treasurer)

Not in Attendance

Matthew Metzger

Also attending:

Angie Voiles, General Manager

Call to order – Jaime called the meeting to order at 6:33pm.

Agenda Review – “Linkage” will be moved to after the break (around 8:25pm) to accommodate Michael’s later attendance (he was anticipated to join at 8pm, but the meeting ended before he arrived). **Ray moved, Amanda seconded to accept the agenda. All in favor (4/4), motion carried.**

Member Comments – None

Announcements, Info-Sharing, Future Scanning, President’s Remarks –

- Last week GreenTree Cooperative Grocery opened a new location in Mt. Pleasant, quadrupling their floor space in a mixed-use building.
- Ypsilanti Food Co-op is renting the building next to theirs to expand their kitchen and seating footprint.

Consent Agenda – **Ray moved, Pat seconded, to accept the agenda as amended. All in favor (4/4), motion carried.**

Questions and Comments on GM’s Finance Report –

- There were so many responses to the public survey that it went beyond what was contracted for and would cost more to compile the additional open ended questions. **Pat moved, Amanda seconded, to pay the additional fee to process the additional open-ended questions on the survey. All in favor (4/4), motion carried.** A separate resolution will be put in writing.

Pat moved, Ray seconded, to accept the GM’s Finance Report. All in favor (4/4), motion carried.

L.3 Monitoring - Angie plans on having the final L.3 plan available for the January meeting.

Ray moved, Pat seconded, to accept the L.3 Monitoring as out of compliance. All in favor (4/4), motion carried.

L.6 Monitoring - **Ray moved, Pat seconded, to accept the L.6 Monitoring as out of compliance. Three in favor, one opposed, motion carried.**

Board Budget - **Pat moved, Ray seconded to approve the budget with amended headings. All in favor (4/4), motion carried.**

Recording and Posting of Meetings - Michael proposed to the Board that they video record and post the meetings. This is very easy to do while the Board is running Zoom meetings, but would present technical and staffing challenges if/when the Board returned to in-person meetings. Audio recording would be more feasible in an in-person context. There’s a concern about a viewer watching the conversation of the Board without the ability to ask clarifying questions. **Ray moved, Pat seconded, to table the issue. All in favor (4/4), motion carried.**

Board Recruitment and Retention -

- Amanda received one statement of interest from someone to join the Board
- Survey of Board members will probably be instituted

Linkage - **Amanda moved, Pat seconded, to table this agenda item. All in favor (4/4), motion carried.**

Task List –

Due Date	Lead	Task
	Jaime	Put together document of common questions from the public/member-owners/other Board members and place in Google Drive
	Rosie?	Incorporate document into Board Handbook
	Rosie	Draft resolution for additional expenditure approval
	Ray	Revise Board Budget separating out additional categories, nd send out

	Jaime	Write up policy that the GM make a communication to new members about the availability of the Board for communications. (Agenda item)
	Rosie	Remove Exec Session about L.3 as standing agenda item
	Ray	Email Marty?

The Board went through some of the tasks from last month:

- The last book publishing cost came out of the Board budget
- All the tasks were completed or 90% completed

Future Meetings— The next regular meeting is January 19, 2022. This will be a virtual meeting.

Meeting Evaluation –

- Review of old tasks was useful to do tonight
- Good conversation

Executive Session (L.3 Multi-Year Operational Plan & Financial Budget - Part 1 (2021)) - No executive session was needed today.

Adjournment – **Ray moved, Amanda seconded to adjourn the general meeting. Meeting adjourned at 8:06pm. All in favor (4/4) motion carried.**

Respectfully submitted,

Rosie Pahl Donaldson, Board Administrative Assistant acting as Board Secretary