



**Board of Directors Meeting**

Wednesday, January 20, 2021 at 6:30pm, Virtual Meeting

Start	End	Item	Time	Item Title	POLICY	WHO ?	ACTION	MAT'LS
6:30	6:32	A	2	Agenda Review	G.4.1d/G.7.4	All	Alignment	Agenda
6:32	6:42	B	10	Member Comments	G.9	Attendees	Listen	None
6:42	6:48	C	6	Announcements/Future Scanning/President's Report	Board	All	Info share	None
6:48	6:50	D	2	Consent Agenda: December Minutes, Absences, Linkage Committee Report, Nominations Committee Report	G.7.7	All	Approve	Minutes, D1, D2
6:50	7:00	E	5	L.8 Monitoring Report	L.6	All	Approve	E1
7:00	7:10	F	10	Questions and Comments on GM's Finance Report	G.2.2, M.4	Angie, All	Q/A, Approve	F1a-c
7:10	7:20	G	10	Wegner 2020 Financial Review		All	Approve	G1, G2
7:20	7:30		10	Break				
7:30	8:00	H	30	Multi-Year Operational Plan & Financial Budget - Part 1 (2021)	L.3	All	Review draft	H1
8:00	8:05	I	5	Task List Review/Future Meeting Date	Board	Admin Asst	Discuss	
8:05	8:10	J	5	Meeting Evaluation	Board	All	Discuss	
8:10	8:11	K	1	Adjournment	Board	All	Adjourn	

**People's Food Co-op  
Board of Directors Meeting Minutes – January 20, 2021**

Location: Virtual Meeting, Bluejeans

Attendance

*Board Members Present:*

- Jaime Magiera (President)
- Ray Anderson (Vice President)
- Amanda McCreless (Secretary)
- Hannah Davis (Treasurer)
- Mary Rooney
- Pat Zabaya
- Danielle Falcon
- Victoria Westman

Not Attending

Also attending:

Angie Voiles, General Manager

Call to order – Jaime called the meeting to order at 6:32pm.

Agenda Review – **Pat moved, Ray seconded, to put the Business Plan item into the executive session. All in favor (8/8), motion carried. Hannah moved, Danielle seconded to accept the agenda as amended. All in favor (8/8), motion carried.**

Member Comments – No member-owners present.

Announcements, Info-Sharing, Future Scanning, President's Remarks –

- The Board took a screenshot of themselves at the meeting.
- Jade will join the next two Board meetings to help align with best practices and to prep for policy monitoring.
- Next mini-retreat in the spring.

Consent Agenda– The Board added the 2021 contract with Columinate into the consent agenda; this was already approved in part in the annual budget that was approved. Items D1 and D2 were not actually provided to the Board, so they were removed temporarily for review later in the meeting. **Mary moved, Amanda seconded to approve the consent agenda as amended. All in favor (8/8), motion carried. Hannah moved, Mary seconded to accept items D1 and D2. All in favor (8/8), motion carried.**

L.8 Monitoring Report -

**Hannah moved, Mary seconded, to accept the L.8 reporting. All in favor, motion carried.**

Questions and Comments on GM’s Finance Report –

- NCG was piloting a Peer Group program to provide more immediate support to GMs from NCG staff and other GMs. It’s been helpful.
- The AAAPS staff program sends special promotions straight to public school teachers
- Jaime asked if PFC promotes any other co-ops in its media. The Marketing Manager has tried to reach out to local co-ops a few times for this but schedules haven’t lined up. The Great Lakes Association of Co-ops is on some PFC materials.
- Presenting the “big check” to the Change for the Community organization takes minimal resources
- GM time on the floor versus in the office is not tracked
- Jaime asked about comparing NCG trends to PFC trends. The NCG trends come in PDF form, so are not easily manipulatable, but they can be compared in image form.
- Ken is planning a big website overhaul

**Hannah moved, Amanda seconded to accept the GM’s Finance Report. All in favor (8/8), motion carried.**

Wegner 2020 Financial Review - Angie encourages that the Board approve PFC’s continued work with Wegner. Pat moved, Ray seconded, to move forward with the review with Wegner.

Multi-year Operational Plan & Financial Budget - Part 1 – Moved to Executive Session.

Task List –

Assigned Date	Due Date	Lead	Task	Status
01/20/2021			Clean up L.8 duplication	
01/20/2021		Jaime	Arrange with Jade to attend future Board meetings	

Future Meetings— The next regular meeting is February 17, 2021. This will be a virtual meeting.

Meeting Evaluation –

- Efficient
- Liked personal check-ins

Executive Session - **Mary moved, Amanda seconded to move into executive session for financial matters. All in favor (8/8), motion carried.**

**Adjournment – Mary moved, Amanda seconded to adjourn the general meeting. Meeting adjourned at 7:32pm. All in favor (8/8) motion carried.**

Respectfully submitted,

Rosie Pahl Donaldson, Board Administrative Assistant acting as Board Secretary