

Item Title

Agenda Review

Member Comments

Announcements/Future

Scanning/President's Remarks/**Sign Col  
forms**

Consent Agenda: Minutes from June  
L.1 (Treatment of Members) and L.5  
(Emergency GM Succession)

Interim GM Report

Treasurer's Report, Finance Committee,  
Financial Review

**BREAK 5 minutes**

Retreat planning

Committee Charters

Ends Reboot

Transitioning to a new GM

Looking Ahead for Next Month

Task List Review/Future Meeting Date

Meeting Evaluation

## Board of Directors Meeting Minutes – July 26, 2017

Location: St. Andrew's Church, Division Street

### Attendance

Board Members: Ann Sprunger (president), Bruce Curtis (treasurer), Jeremy Lapham (board member), Leah Hagamen (board member), Persephone Hernandez-Vogt (board member)

Angie Voiles, Interim General Manager  
Susan Landauer, Human Resources Director  
David Hall, Outreach Coordinator

Call to order – Ann called the meeting to order at 6:31.

Agenda Review – None.

Member Comments – None.

Announcements, Info-Sharing, Future Scanning, President's Remarks – New GM Michael Walter will arrive on August 4<sup>th</sup> and visit for a week. Ann will host a potluck during that week for management, staff, board members, and former board members, temporarily scheduled for August 8. Angie will communicate this to Michael and will also let him know that we will have a place to stay. We also discussed having a happy hour/meet and greet event for members after he officially starts on September 11. Jeremy will look into this with Bill's Beer Garden. Persephone is going to bag groceries the first week of August!

Consent Agenda – The minutes were pulled from the agenda. Three people who were at the last meeting were not present and the board decided to wait to approve until next month.

L.1 Treatment of Members and L.5 Emergency GM Succession – Angie integrated feedback from last month's meeting and modified her report. Ann moved to accept the L.1 report, Persephone seconded, and the motion carried 5-0. Angie obtained the permission of Lori and Erin to put them in as successors for the L.5 report. If Michael wants to do a new succession report when he begins his job, then he can but otherwise it will remain the same. Leah moved to accept L.5, Persephone seconded, and the motion carried 5-0.

Interim GM Report – There was some discussion about the fire department inspection; we are now compliant with the issues. The effect of the Art Fair was the same—sold lots of bottled water, gave directions, sold fewer groceries. Ann suggested that in the future the co-op advertise that we have a deli and hot bar close to all the fairs. Angie discussed

the postcards that were sent out; there was a lot of use of the \$5 off of \$25, not a lot of returns from our members in Ypsilanti.

Treasurer's Report – Bruce reported that the Finance Committee met two weeks ago. Personnel expenses have been down which partially accounts for the low net loss year to date. Legal fees have decreased for the time being but we anticipate an increase in October when wage negotiations begin.

Retreat Planning – Persephone reported that discussion about charter review was postponed to the next meeting. Dates, location and agenda for the retreat were discussed. Jade will be in town for Co-op Café on October 21; it will be a cost savings if we have the retreat on October 22. Suggestions for the retreat dates include that weekend (dinner on the 20<sup>th</sup> or 21<sup>st</sup> and have the retreat on the 22<sup>nd</sup>), November 4, November 18. Persephone will send out a Doodle poll to select a date. Possible agenda items include discussing ways to work with the union in compliance with policy, building space, board culture, working with the new GM. Possible locations include Palmer Commons, Canterbury House.

Committee Charters – The GM Evaluation Committee met and has an updated charter. There were some updates and changes to be made.

Article VII/Committees – Discussion about Article VII and Policy G.5. Clarified that board appoints members to the committees in June after the new board is seated. Questions about committees include who can serve, who can attend meetings, what constitutes a “member” of the committee vs. someone who is just observing? Persephone is going to look into clarifying this issue.

Transitioning to a New GM – Discussed probationary review, board orientation, evaluation process, diversity training, lodging, and other logistics.

Looking Ahead & Task List – Next month will be the quarterly financial report and L.4.10, continued retreat planning and discussion (goal is to have the agenda set), we will approve minutes from June and July, approve the GM Evaluation Committee charter, discuss committee/Article VII/policy G.5 issues. Before the next meeting: Angie will talk to new GM about potluck, Jeremy will look into planning happy hour for members/meet and greet, Ann email Susan reminder to send info re: new GM salary, Persephone will send out survey monkey for retreat dates, Devo Committee will meet regarding retreat, GM Eval Charter Committee will meet and make changes to and send out their charter which the board will approve next month, Nominations Committee needs to meet, Persephone will work on committee membership issues, Ann will talk to Keegan about diversity training, Susan will talk to Fran Stacey about diversity training.

Future Meetings— Next meeting is August 16.

Meeting Evaluation—

- Great meeting, got lots stuff approved
- Stayed on schedule, very efficient
- Very efficient meeting
- Likes the we are spending lots of time talking about supporting our new GM
- Glad to be back, glad to see things happening
- Tackled good topics, very efficient
- Welcomed Persephone back
- Appreciates how Jeremy has jumped right in
- Please come prepared to meetings, do homework between meetings

Adjournment – Ann adjourned the board meeting at 8:22.

Respectfully submitted,

Keegan Rodgers, Board Secretary