

## January 21st 2026 PFC BOARD MTG MINUTES

Board Present: Dan Gannon, Susan Randall, Jaime Margiera, Kate Krauss, Kelly Finnigan, Jane Dixon

Absent: Laurin Wolf Gannon

Staff Present: Clay Briegel GM, Kelly Williamson Admin

Time started: 6:33 p.m.

<b>Mission</b>					
<i>The People's Food Co-op of Ann Arbor provides our community with accessible, sustainable, local food and household products as an economically just, member-owned business.</i>					
<b>Board of Directors Meeting</b>					
Wednesday, January 21, 2026, 6:30pm - 8:30 pm - <a href="#">Via Zoom</a> Meeting ID: 844 3872 0433					
<b>Item</b>	<b>Item Title</b>	<b>POLICY</b>	<b>WHO ?</b>	<b>ACTION</b>	<b>MAT'LS</b>
A	Agenda Review	G.4.1d/G.7.4	Board	Alignment	A1
B	Member Comments (10 minute maximum)	G.9	Attendees	Listen	None
C	Consent Agenda: December Minutes; Absences; Community Outreach Comm Minutes	G.7.7, By-laws VI.6.2	Board	Approve	C1, C2
D	President's Report/Announcements/Future Scanning	Board	All	Info share	D1
E	GM's Report	G.2.2, M.4	GM	Q/A	E1
F	Financial Reporting - November Statement	G.2.2, L.2, M.4	GM, Treasurer	Q/A, Review and approve	F1
G	GM Monitoring: Communication and Support to the Board	E.9	GM	Approve	G1
H	2026 Business Plan	By-laws XI.3; L-4	GM	Review & approve	H1
I	Annual Meeting Date, Location, Theme	By-law	Kelly F.	Approve	C2

		IV.1			
J	Elections Calendar	By-law V.4, V.5	Dan G.	Approve	J1
K	Requesting access to member database for 1) member outreach and 2) candidate recruitment	L2	Kelly F , Dan G	Authorize	
L	Staff Appreciation: Supermarket Employee Day Feb. 22		GM, Board	Authorize	Board Governance Budget
M	Task List Review/Future Meeting Date - Jan. 21, 2026	Board	Kelly W.	Set	Task List
N	Executive Session - Real Estate and Personnel Matters	By-laws V.15	Board	Motion	Sent Via Email from Susan Randall
O	Adjournment	Board	Board	Adjourn	None

A. Agenda unanimously approved.

B. No members present.

C. Dan moves to approve the December minutes and consent agenda, Jane seconds. Motion carried.

D. Susan emphasizes the need for board member contact info, **Kelly W will send google form for contact info to those members who haven't responded.**

Kelly F. mentions the new housing development–Dunbar Tower–opening nearby, outreach opportunity discussed. Susan mentions reaching out to the **AAACommunity Fd about grant funding; Kate and Susan to discuss further.**

E. Clay presents the GM report - New hires, equipment update, marketing outreach, gift card sales.

F. Clay and Jane presented the financial report for Nov 2025, which ended with positive operating income of \$8,540. Kate moved to approve the November financials, Dan seconded, unanimously carried/approved.

G. Clay discussed GM monitoring report and interpretations. Discussion around interpretations and language. Jane moved to accept the report recognizing that it covers the time since Clay has become the manager, Kate seconded, motion unanimously carried.

H. Business plan: Jane and Kelly F both approved the plan but suggested it needed to be more action-oriented regarding its objectives, and Kate suggested a focus upon fewer top priority objectives. Jaime concurred, adding that the following year's business plan could be shorter.. Jaime moved to approve the plan, Kelly F seconded, all in favor, motion carried.

I. Kelly F. discussed plan for the annual meeting on Thursday April 16th, with a back-up date of April 28th. Location will be the Downtown library, if available. Troy has secured the meeting location in recent years.. Kate cannot attend on 16th, Jane cannot attend on the 28th. Kelly F. is going to follow up with Clay about the theme and speakers. Soft nod to committee to approve plan for annual meeting. Clay will reach out to library to secure room.

J. Dan discussed elections moving forward. "Meet the Board" events in the next couple of months. Kelly F will get with Dan to talk further about those events.

K. Dan and Kelly reported on board/member outreach and communication and the importance of connecting with member lists to expedite outreach.

Dan moved to authorize the board Nominations and Elections Committee to have a list of all active members each December for the purpose of candidate recruitment and elections outreach. Kelly F seconded, discussion ensued. On a vote of 5-1, the motion carried. (JM nay vote).

Dan moved to authorize the Outreach Committee chair to receive a quarterly new member list for the purpose of welcoming new members during the year. Kelly F seconded; in favor 5-1 JM opposed. Motion is carried.

L. **Staff appreciation/** supermarket employee day is February 22.. Jane offers to handwrite appreciation cards (to go with \$50 gift cards) to the employees, since this is typically an appreciation from the board to be given out by Clay. Email will be sent to members to remind them of grocer appreciation day and Kate suggests something to display in person at the store. Jane and Susan will work together on the details and implementation.

**Adjournment:** Jaime moved to adjourn and enter an executive session to discuss real estate and personnel matters, Kate seconded. Motion carried. Meeting adjourned at 8:19 pm.

The Executive Session convened at 8:25 p.m. and adjourned at 9:01 p.m.

Minutes recorded by Kelly Williamson 1/22/26