

PFCA2 BOD MTG MINUTES
12/17/2025

People's Food Co-op
Board of Directors Meeting Minutes -December 17, 2025
Location: Virtual

Present: Susan Randall, Kelly Finnigan, Jane Dixon, Kate Krauss, Jaime Magiera
Absent: Laurin Wolf Gannon,
Staff: Kelly Williamson, Clay Briegle
Members/Others: None

Mission					
<i>The People's Food Co-op of Ann Arbor provides our community with accessible, sustainable, local food and household products as an economically just, member-owned business.</i>					
Board of Directors Meeting					
Wednesday, December 17, 2025, 6:30pm - 8:30 pm - Via Zoom Meeting ID: 844 3872 0433					
Item	Item Title	POLICY	WHO	ACTION	MAT'LS
A	Agenda Review	G.4.1d/G.7.4	Board	Alignment	A
B	Member Comments (10 minute maximum)	G.9	Attendees	Listen	None
C	Consent Agenda: November Minutes; Absences; Finance Comm Minutes	G.7.7, By-laws VI.6.2	Board	Approve	C1, C2
D	President's Report/Announcements/Future Scanning	Board	All	Info share	D1
E	GM's Report	G.2.2, M.4	GM, Board	Q/A	E1
F	Financial Reporting - October Statement	G.2.2, L.2, M.4	GM, Treasurer	Q/A, Review and approve	F1
G	Ends draft language	G1.1	All	Approve	See draft Ends Policy
H	2026 Business Plan and Budget	By-laws XI.3; L-4	GM	Review & approve	H1, H2 COMING
I	Executive Limitations Policy: Interpretation	L.	GM;	review,	see "Working Copy

	& Data to measure		Board	discuss, approve	of GM Reporting Interpretations
J	Task List Review/Future Meeting Date - Jan. 21, 2026	Board	Secretary	Set	Task List
K	Executive Session - Real Estate and Personnel Matters	Board	Board	Motion	Sent Via Email from Susan Randall
L	Adjournment	Board	Board	Adjourn	None

President Susan Randall called the meeting to order at 6:33pm.

- A. Review of Agenda- Agenda Approved
- B. No members present.
- C. Dan moved to approve the consent agenda, Jaime seconded. Motion carried.
- D. Susan reported that she sent an update communication to the Working Capital Campaign donors at the end of November.
Kelly F gave an update on the Newsletter.
- E. Clay reviewed his written GM report.
- F. Clay and Jane discussed the financial report- positive!
- G. Kate moved to approve Ends Statement, Jane seconded- all in favor, motion carried.
 - Dan suggests that Clay remove the old ends statement from the co-op and display new language.
- H. Discussion about Executive Summary portion of Business plan.
Jaime moved to defer the business plan and budget to the January meeting, motion died for lack of a second.
Kate moved to defer the business plan to January but not the budget, Jane seconded- 5 in favor, 1 opposed (JM). Motion carried.
Jane discusses the finance committee report and 2026 budget planning.
Kelly F moves to approve the budget, Dan seconds- budget is unanimously approved.
- I. Discussion around executive limitations policy and interpretation.
Jaime moves to defer to future meeting, Kelly F seconds. Motion carried unanimously.
Susan would like board members to review and comment on exec limitations policy in the next month.

Jaime moved to adjourn meeting and move into executive session for real estate and personnel matters., Kate seconded, motion carried. Meeting adjourned 7:42 p.m.

Executive Session for real estate and personnel issues begins at 7:46 pm and is adjourned at 8:38pm.

Minutes recorded by Kelly Williamson.