

**People's Food Co-op**  
**Board of Directors Meeting Minutes - June 18, 2025**

Location: Virtual

Attendance

*Board Directors Present:*

Susan Randall (President)  
Kelly Finnegan (Vice President)  
Jane Dixon (Treasurer)  
Dan Gannon (Secretary)  
Jaime Magiera  
Amanda McCreless  
Laurin Wolf

Not in Attendance

Kate Krauss

Also attending:

Clay Briegel, General Manager  
Claire Rinker, Staff

Call to order – Susan called the meeting to order at 6:05pm.

Agenda Review – **Jaime moved, Dan seconded to approve the agenda. All in favor (7/7), motion carried.**

Member Comments – No comments.

Consent Agenda – **Jaime moved, Kelly seconded to approve the consent agenda. All in favor (7/7), motion carried.**

President's Report/Announcements/Future Scanning –

- The capital campaign has reached its financial goal
- There will be an event celebrating the campaign and those who participated, Friday, August 8, 6-7:30pm
- Board Newsletter scheduled to go out this Friday
- Blue Spring Farm Tour Thursday, June 26
- Dan is collecting plants from the City this week to plan in the plaza

Questions and Comments on GM's Report – There was a cyber attack that has been seriously affecting operations. Interviewing for staff.

Financial Report - Clay is preparing for the slow summer months. Jane discussed the financial audit and made some notes on the leases.

**Jaime moved, Kelly seconded, to approve the 2024 audit review. All in favor (7/7), motion carried.**

Board Calendar - GM monitoring was suspended again during Clay's 90-day orientation. **Dan moved, Jane seconded, to approve the Board Calendar. All in favor with one abstention (6/6), motion carried.** There were some new policies passed this year that require metrics. Jaime suggested to discuss with the GM outside of the regular meeting to determine metrics.

**Jaime moved, Amanda seconded, to define October's regular meeting as the deadline for the GM to submit his interpretation and related metrics of the GM monitoring requirements. Discussion ensued.** Jane hoped October was enough time. Clay isn't certain about what the expectation is but will figure it out by October. Dan reminded the Board that the Board's job is not to interpret, but to accept reasonable interpretations by the GM. **Susan added a friendly amendment to clarify that the policies in question are specifically the new policy governance policies. All in favor (7/7), motion carried.**

Ends Policy and Engagement - Jane summarized results from the outreach done over the last few months. The Board discussed whether Ends discussion was best for regular meetings or the annual retreat. Amanda recommended to continue presenting this data to members.

Facility Future Ad Hoc Committee Charter - Postponed.

Committee Assignments - Assignments generally approved as shown in packet.

Zoom Etiquette - Susan reviewed some main points of Zoom etiquette. There was significant discussion regarding opinions surrounding being on/off camera.

Task List –

Due Date	Responsible Party	Task
	All	Check availability for capital campaign event and communicate with Susan
	Dan	Confirm Wendy's participation on committee

Future Meetings—

Next regular Board meeting is July 16, 2025 at 6:30pm via Zoom.

Adjournment – **Jaime moved, Jane seconded to adjourn the general meeting at 7:21pm. All in favor (7/7), motion carried.**

Executive Session - **Jaime moved, Jane seconded, to move into executive session for real estate and personnel matters. All in favor (7/7), motion carried.**

Respectfully submitted,  
Rosie Pahl Donaldson, Board Administrative Assistant acting as Board Secretary

